



## **MEETING AGENDA**

The meeting will be held in-person and virtually at the SWCD office Contact the District Administrator at least 2 hours in advance of the meeting to obtain codes to attend virtually

### **ESTABLISH QUORUM AND CALL MEETING TO ORDER, THEN**

1. Agenda
2. Minutes of Last Meeting
3. Financial Reports & Program Summary for Last Month
4. Accounts Receivable and Accounts Payable
5. Guest Introductions & Comments

### **NEW BUSINESS:**

6. Aquatic Invasive Species Prevention Contracts
  - a. Koochiching County purchasing AIS services & Board Resolution 2024-05
  - b. Lake County SWCD purchasing and providing AIS services & Board Resolution 2024-06
7. Billable Rate – Approve retroactive to 12/24/23 (previously approved to 1/1/24)
8. Human Resources
  - c. Sick and Safe Leave policy for seasonal workers
  - d. Temporary position for No Child Left Inside grant
    - i. Day Camp Leader position description
    - ii. Add temporary position of 330 hours (June-Sept)
  - e. Job Approval Authority – Tristan Nelson
  - f. Wage Adjustment for Becca Reiss effective 5/07/24
9. Resolution Development, if any
10. Upcoming Supervisor Meetings and/or Trainings
  - g. Policy Committee – Rainy/Vermilion – May 3
  - h. BWSR Board Approval of Rainy Vermilion Plan – April 24 (virtual)
  - i. Other

### **REPORTS:**

11. District Administrator Report – Anita
12. Accounting & Human Resources Specialist – Miranda
13. Aquatic Invasive Species Program Coordinator Report – Jon U.
14. Community Conservationist Report- Becca
15. District Forester Report – Tristan
16. Regional Farm Bill Forester Report – John M.
17. Regional Farm Bill Forester Report – Zach
18. Resource Conservationist Report – Phil
19. St. Louis River Watershed Conservationist Report – Kaela
20. Natural Resources Conservation Service Report
21. Supervisor & Committee Reports
  - j. Laurentian Resource Conservation & Development – April 1
  - k. BWSR North Region Committee Rainy/Vermilion Watershed Plan – April 3
  - l. SWCD Forestry Association – March 21

### **CLOSING:**

22. Confirm Next Meeting – May 8, 2024, at 10:30 a.m.
23. Adjourn

*Immediately following the meeting, the Board will assist staff in judging poster contest finalists.  
A quorum will be present, no business will be conducted.*