



MEETING AGENDA

The meeting will be held in-person and virtually at the SWCD office

Contact the District Administrator at least 2 hours in advance of the meeting to obtain codes to attend virtually

ESTABLISH QUORUM AND CALL MEETING TO ORDER, THEN

1. Agenda
2. Minutes of Last Meeting
3. Financial Reports & Program Summary for Last Month
4. Accounts Receivable and Accounts Payable
5. Guest Introductions & Comments

NEW BUSINESS:

1. Aquatic Invasive Species – Contract for Inspections on Private Accesses
2. Auditor Responsibilities, Scope & Risks
3. BWSR Rainy Headwaters-Vermilion – Sub-agreement with St. Louis County
4. Certificates of Deposit - New
5. Data Practices Policies - Annual Update
6. DNR Groundwater Monitoring Contract & Board Resolution 2024-11
7. Office Lease 5-year Renewal
8. Human Resources
 - a. Conservation Manager Job Description
 - b. Credit Card for Joe Murphy - \$1,500 limit
 - c. Resource Conservationist Job Description and Wage Range
9. Phone/Internet Options and Decision
10. SWCD Aid Guidelines, effective 7/20/24-7/19/25
11. Upcoming Supervisor Meetings and/or Trainings
 - a. Area 3 Annual Business Meeting 9/9-9/10 – Grand Marais
 - b. Rainy Headwaters Vermilion Policy Committee – July 12
 - c. MN Resource Conservation & Development – August 1
 - d. SWCD Forestry Association – July 18
 - e. Other

REPORTS:

12. District Administrator Report – Anita
13. Accounting & Human Resources Specialist – Miranda
14. Aquatic Invasive Species Program Coordinator Report – Jon U.
 - a. Conservation Corps Member Update – Erin (if available)
15. District Forester Report – Tristan
16. Regional Farm Bill Forester Report – John M.
17. Regional Farm Bill Forester Report – Zach
18. Resource Conservationist Report – Phil
19. St. Louis River Watershed Conservationist Report – Kaela N.
 - a. Resource Ranger Camp Update – Kayla O. (if available)
20. Natural Resources Conservation Service Report
21. Supervisor & Committee Reports

- a. Area 3 Resolutions 6/7/24 Meeting Effectiveness Discussion
- b. St. Louis River Policy Committee – June 27
- c. TSA 3 – June 26
- d. Other

CLOSING:

22. Confirm Next Meeting – August 14, 2024, at 10:30 a.m.

23. Adjourn