



## **MEETING AGENDA**

The meeting will be held in-person and virtually at the SWCD office

Contact the District Administrator at least 2 hours in advance of the meeting to obtain codes to attend virtually

### **ESTABLISH QUORUM AND CALL MEETING TO ORDER, THEN**

1. Agenda
2. Minutes of Last Meeting
3. Financial Reports & Program Summary for Last Month
4. Accounts Receivable and Accounts Payable
5. Guest Introductions & Comments

### **NEW BUSINESS:**

6. BWSR Funds
  - a. Cost Share Contract with Landowner, if available
7. DNR No Child Left Inside Grant Update
8. Financial – Quarterly Update
  - a. \$500 Credit Card for Kayla Owens
  - b. Certificates of Deposit Renewals in January 2025
  - c. Copier lease/purchase and payment approval
  - d. 2024 Budget Revision
  - e. 2025 Budget
9. Human Resources
  - a. 2025 Maximum Wage Increase Percentage
  - b. Authorize Supervisory Staff to Effect Wage Changes & Board Resolution 2024-17
  - c. Policy Update 3
10. Upcoming Supervisor Meetings and/or Trainings
  - a. Elected Official Open House – after today’s meeting 1 to 4 p.m.
  - b. Other

### **REPORTS:**

11. District Administrator Report – Anita
12. Conservation Manager Report - Phil
13. Accounting & Human Resources Specialist – Miranda
14. Aquatic Invasive Species Program Coordinator Report – Jon U.
15. Community Conservationist Report- Joe
16. District Forester Report – Tristan
17. Regional Farm Bill Forester Report – John M.
18. Regional Farm Bill Forester Report – Zach
19. Resource Conservationist Report – Corey
20. St. Louis River Watershed Conservationist Report – Kaela
21. Natural Resources Conservation Service Report
22. Supervisor & Committee Reports
  - a. Laurentian Resource Conservation & Development – November 25
  - b. SWCD Forestry Association – November 21
  - c. Other

### **CLOSING:**

23. Set Annual Meeting Date – January 8, 2025, at 10:30 a.m.
24. Adjourn