



MEETING AGENDA

The meeting will be held in-person and virtually at the SWCD office

Contact the District Administrator at least 2 hours in advance of the meeting to obtain link to attend virtually

<u>ESTABLISH QUORUM AND CALL MEETING TO ORDER, THEN</u>	<u>PAGE</u>
1. Agenda	1-2
2. Minutes of Last Meeting	3-4
3. Financial Reports & Program Summary for Last Month	5-10
4. Accounts Receivable and Accounts Payable	11-13
5. Guest Introductions & Comments	
a. Introduce new forestry program technicians: Ben Kielar and Amina Kovacevic	
b. Presentation on Tribal Relations Training – Joe	

NEW BUSINESS:

6. BWSR	
a. Adopt a Drain Contract for Rainy Headwaters-Vermilion	14-24
b. St. Louis River WBIF Stormwater Cost Share Contract with Landowner ...handout	
c. Soil Health Cost Share Contract with Landowner	handout
7. County Aquatic Invasive Species Contracts	
a. Koochiching County Environmental Services (purchase inspector hours)	25-29
b. Lake County SWCD (purchase inspector hours)	30-33
c. White Iron Chain of Lakes Association (conduct bait bin disposal work)	34-37
d. Lake County SWCD (sell inspector hours)	38-41
8. Financial	
a. Certificate of Deposit - \$300,000 Renewal (April 22, 2025)	
b. Credit Cards for Ben Kielar and Amina Kovacevic (\$1,500 limit)	
c. Policy Additions	42-54
9. Human Resources	
a. District Forester Job Description Update	55-56
b. Policy Additions & Updates	57-67
10. Upcoming Supervisor Meetings and/or Trainings	
a. Local Work Group Meeting – April 9 at 1:00-CANCELLED - Set New Date	
b. Area 3 Resolutions Meeting – June 6 in Cloquet	
c. Other	
11. Other	

Questions on REPORTS:

12. District Administrator Report – Anita Provinzino	68
13. Conservation Manager Report – Phil Norvitch	69
14. Accounting & Human Resources Specialist – Miranda Frenning	70
15. Aquatic Invasive Species Program Coordinator Report – Jon Utecht	71
16. Community Conservationist Report- Joe Murphy	72-73
17. District Forester Report – Tristan Nelson	74
18. Regional Farm Bill Forester Report – John McCormick	

- 19. Resource Conservationist Report – Corey Denning
- 20. Rainy Headwaters/Vermilion Watershed Conservationist Report – Jake Bendel
- 21. St. Louis River Watershed Conservationist Report – Kaela Veihman
- 22. Natural Resources Conservation Service Report
- 23. Supervisor & Committee Reports
 - a. Laurentian Resource Conservation & Development – March 24
 - b. SWCD Forestry Association – March 20
 - c. Technical Service Area 3 – March 26

CLOSING:

- 24. Confirm Next Meeting – ~~April 9~~ May 14, 2025, at 10:30 a.m.
- 25. Adjourn